



चन्द्रगुप्त प्रबन्ध संस्थान पटना CHANDRAGUPT INSTITUTE OF MANAGEMENT PATNA

Mithapur Institutional Area, Patna-800001.

No. 103/3/2025

Date: 26.06.2025

Walk-In-Interview for Non-Teaching Position.

A Walk-In-Interview is scheduled on **9th July, 2025 (Timing: 10.30 AM to 01.30 PM)** at Chandragupt Institute of Management Patna (CIMP), a standalone government institute in management education, consulting and research approved by AICTE accredited by NBA and recognized by AIU for the following non-teaching positions **purely on contractual basis** to be based at CIMP/CIMP-BIIF/CIMP Foundation:

S. N.	Name of the Position	No. of Position	Pay	Age Limit	Minimum Qualification and Experience
01	Assistant Manager Admission/ Admission Associate	01	Consolidated upto ₹50,000/pm* (depending upon last salary drawn)	45 years	Qualification: <ul style="list-style-type: none"> Master's Degree preferably with MBA/Post Graduate Diploma in Management. Experience: <ul style="list-style-type: none"> At least 3 years' relevant experience
02	PGP Associate	01	Consolidated upto ₹50,000/pm* (depending upon last salary drawn)	45 years	Qualification: <ul style="list-style-type: none"> Master's Degree preferably with MBA/Post Graduate Diploma in Management. Experience: <ul style="list-style-type: none"> At least 3 years' relevant experience
03	Sr. Office Assistant/Office Assistant/Associate	01	Consolidated upto ₹30,000/- for Office Assistant & upto ₹35,000/-pm for Senior Office Assistant (depending upon last salary drawn)	45 years	Qualification: <ul style="list-style-type: none"> Graduation in any discipline Experience: <ul style="list-style-type: none"> Two-Three (2-3) years' minimum relevant experience
04	Hostel Warden	02 (1 Male and 1 Female)	Consolidated upto ₹50,000/- pm (depending upon last salary drawn)	45 years	Qualification: <ul style="list-style-type: none"> Graduation/Diploma Experience: <ul style="list-style-type: none"> Minimum Five (5) years' of administrative service in Govt./Semi-Govt./ PSU/ College/ School; with preferably Two (2) years' experience in handling of Hostel/Lodges/Dormitory, as a Supervisor/Warden/Manager/Matron. Essential: <ul style="list-style-type: none"> Ability to communicate in English & Hindi Healthy & physically agile, as the job involves frequent moving around on foot as well as climbing stairs of Multi Story building Desirable: <ul style="list-style-type: none"> Experience as a Warden or Hostel In-charge or Hostel Supervisor Matron in reputed residential Colleges/Schools/Institutes.

S. N.	Name of the Position	No. of Position	Pay	Age Limit	Minimum Qualification and Experience
					<ul style="list-style-type: none"> Diploma/Degree in Hotel Management/Nursing Residential Requirement: <ul style="list-style-type: none"> Hostel wardens will be provided a room in the Hostel with attached toilet facility. It is mandatory for the wardens to stay in the hostel.
05	Lady Doctor [Part Time Basis]	01	Consolidated up to 45,000/-PM	50 years	Minimum Qualification: MBBS with registration from the State Medical Council
06	Nurse	02 (1 Male & 1 Female)	Consolidated up to 30,000/-PM	50 years	Qualification: <ul style="list-style-type: none"> Diploma in Nursing A candidate with the GNM (General Nursing and Midwifery) Diploma would be preferred Experience: <ul style="list-style-type: none"> Minimum 03 years' clinical experience Preference: <ul style="list-style-type: none"> Candidate working or experienced in Tertiary care hospital – Emergency department of hospitals would be given preference Mandatory to stay in campus
07	Interns	02	Consolidated up to ₹ 15,000/ PM	30 years	Fresher Qualification: <ul style="list-style-type: none"> Graduate in any discipline Desirable: <ul style="list-style-type: none"> Proficiency in English communication

*PM-Per month

Application Procedure:

Candidates should appear at the Interview along with self-attested copies of all the certificates & Resume/CV.

General Conditions:

- Candidates already serving in government/semi-government/autonomous bodies are required to produce a '**No Objection Certificate**' at the time of interview.
- SC/ST Candidates are encouraged to apply.
- The age limit shall be reckoned as on the date of the interview, i.e., **9th July, 2025**
- No correspondence, whatsoever, shall be entertained from candidates regarding conduct and result of interview
- Canvassing in any manner shall entail summary disqualification of the candidature.
- The institute reserves the right to cancel/modify the advertisement at any point of time.
- No TA/DA or any other allowance will be paid by the institute for attending the Interview.
- Number of positions as advertised against each position may vary as per the requirement of the Institute. The decision of the institute in all matters will be final.
- Only candidates willing to devote full time for the development of the institute need apply.
- All positions are **purely contractual** in nature and initially for one-year, which may be further extended on the existing terms and conditions from time to time, subject to the approval of the Competent Authority on satisfactory performance.

Sd/-
Chief Administrative Officer